

**WORKS AUTHORISATION**

This Works Authorisation is the order placed by you, the Customer, on ISS Damage Control Limited ('ISS', 'ISS Facility Services–Restoration' or 'us') to undertake the services described below.

This Works Authorisation and the attached applicable Terms and Conditions (the 'Terms') set out the whole agreement between you and us for the supply of the services. Please check that the details below are complete and accurate before committing to this order. If you think that there are any mistakes, omissions or lack of clarity that could lead to potential mutual misunderstandings, please make sure that you ask us to confirm any changes in writing, as we only accept responsibility for statements and representations made in writing by our authorised employees and agents. Please ensure that you read and understand the Terms before you sign and submit this Works Authorisation, because you will be bound by the Terms once you sign below. **By signing this Works Authorisation you agree to be bound by ISS Restoration's Terms.**

If you are a business, company, or partnership, the Terms entitled 'Business' will apply. Otherwise, if you are an individual, such as a private homeowner, the Consumer Terms and Conditions and this Works Authorisation only form the contract between you and us.

Upon completion of the services we will raise an invoice made out to you consisting of the net amount due to us plus VAT (as required by current UK tax legislation). You are responsible to pay this invoice in accordance with the attached Terms **UNLESS** you have signed the Payment Mandate opposite. If you are registered for VAT you will be liable to pay us the VAT element, which is reclaimable in the usual manner. We may also, at a suitable period, submit interim invoices. **Please note that if the net amount is paid to you by your Insurers in error, the liability will fall to you to pay the full value of the invoice.**

Name of Customer (you):	_____
Home or Business Address:	_____ _____ _____ _____
Address where Services are to be performed (if different from above):	_____ _____ _____ _____
Description of Services:	_____
Price:	_____
Project No:	_____

I, the Customer, hereby authorise ISS to undertake the Services described above and agree to be bound by their attached Consumer or Business Terms (as applicable) and to pay the price for the Services and ISS agree to provide the Services. **Please sign below by the Customer in agreement to the Terms and this Works Authorisation.**

**Buildings\***

Authorised Signatory for or on behalf of the Insured: \_\_\_\_\_

Print name: \_\_\_\_\_

Position: \_\_\_\_\_

On behalf of (company name): \_\_\_\_\_

Date: \_\_\_\_\_

**Material Damage\***

Authorised Signatory for or on behalf of the Insured: \_\_\_\_\_

Print name: \_\_\_\_\_

Position: \_\_\_\_\_

On behalf of (company name): \_\_\_\_\_

Date: \_\_\_\_\_

**Signed in agreement on behalf of ISS Restoration by:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

\* If the services described above are for both buildings and material damage (i.e. plant and machinery for commercial claims or house contents for domestic claims) please ensure that you sign both sections to authorise ISS to undertake these services.